



23.1 Health procedures

23.1 Accidents and emergency treatment

Person responsible for checking and stocking first aid box: *Kelsey Proctor, Elizabeth Lay and Alex Smith*

The setting provides care and promotes health by ensuring emergency and first aid treatment is given as required.

Parents will give verbal consent to emergency medical treatment

- At least one person who has a current paediatric first aid (PFS) certificate is always on the premises and available. All staff are paediatric first aiders, who regularly update their training; First Aid certificates are renewed at least every three years.
- All members of staff know the location of First Aid boxes, the contents of which are in line with St John's Ambulance recommendations as follows:
 - 20 individually wrapped sterile plasters (assorted sizes)
 - 2 sterile eye pads
 - 4 individually wrapped triangular bandages (preferably sterile)
 - 6 safety pins
 - 2 large, individually wrapped, sterile, un-medicated wound dressings
 - 6 medium, individually wrapped, sterile, un-medicated wound dressings
 - a pair of disposable gloves
 - adhesive tape
 - a plastic face shield (optional)
- No other item is stored in a First Aid box.
- A cold compress kept in the kitchen and main kitchen fridges.
- For minor injuries and accidents, First Aid treatment is given by a qualified first aider; the event is recorded in the setting's Accident Record book. Parents may have a photo-copy of the accident form on request.

- In the event of minor injuries or accidents, parents are advised to seek medical help if necessary or concerned members of staff have any concerns about the injury, i.e. take them home and seek further advice from NHS 111.

Serious accidents or injuries

- An ambulance is called for anyone requiring emergency treatment.
- First aid is given until the ambulance arrives on scene.

Recording and reporting

- In the event of a serious accident, injury, or serious illness, the designated person notifies the designated officer.
- The centre manager is consulted before a RIDDOR report is filed.
- The trustees are notified by the centre manager of any serious accident or injury to, or serious illness of, or the death and any advice given will be acted upon. Notification to The designated person will, after consultation with the trustees.

Further guidance

Accident Record (Early Years Alliance 2019)